

**Waggoner Engineering, Inc.
And Madison County Board of Supervisors
Task Order Form**

Task Order No. 4-F	
Additional Pages Attached: <u> 2 </u>	
Date of Task Order: <u> March </u> , 2025	
TASK ORDER TO THE GENERAL SERVICES AGREEMENT BETWEEN WAGGONER ENGINEERING, INC. AND MADISON COUNTY, MS BOARD OF SUPERVISORS	

This Task Order to the General Services Agreement between Waggoner Engineering, Inc. and Madison County Board of Supervisors dated July 6, 2020 , is a part of, and is subject to all the terms and conditions of the Agreement unless specifically provided otherwise herein.

1. **Project Name:** Madison County Broadband Initiative Phase 1
2. **Project Number:** WEI Project #021151.000
3. **Project Manager for Client:** County Administrator
Greg Higginbotham
4. **Project Manager for Waggoner:** Darion Warren, CFM
5. **Method of Compensation:** Hourly/Not To Exceed
6. **Task Order Compensation:** Task 1: Program Management Support Services - \$95,000
7. **Scope of Work (see additional pages attached):** See attached Scope of Work, Schedule, and Budget

8. **Schedule of Performance**
(see additional pages
attached):

9. **Approved Subconsultants:** n/a

10. **Special Provisions:** n/a

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their duly authorized representatives effective as of the date set forth above.

MADISON COUNTY BOARD OF SUPERVISORS WAGGONER ENGINEERING, INC.

By: _____
Title: _____

By: _____
Title: _____

Madison County Board of Supervisors

Madison County Broadband Initiative

Element 3, Program Implementation



Madison County, MS

March 2025

Background and Objectives

The Madison County Board of Supervisors (MCBOS) has identified the need for provision of fiber to home (FTH) broadband service to a largely rural area in the northeast portion of the county, roughly proscribed by U.S. 51 on the west, the county line on the east, Natchez Trace Parkway on the south, and Loring and Honeysucker Roads and MS 43 on the north.

The area included 3,300 locates that equates to 3,733 passings. During the September 7, 2021 board of supervisors meeting, the MCBOS engaged Waggoner to provide assistance with three (3) elements of the Program which included defining the scope and requirements of the Program, assisting the County with procuring an internet service provider (ISP) to provide the broadband infrastructure and services, and program implementation support.

During the September 7, 2021 board of supervisors meeting, the MCBOS engaged Waggoner to provide assistance with all three (3) elements of the Program. Program Element 1 – Broadband Assessment was authorized by the Board during the September 20, 2021 board meeting. Element 2 – Procurement of an ISP was authorized by the Board during the November 15, 2021. Elements 1 and 2 have been completed and the MCBOS selected Comcast Cable Communication, LLC in June 2022 as the selected ISP.

Since the beginning of construction to buildout the broadband network, Comcast has completed approximately 700 passings making broadband services available to these citizens to sign up for. Comcasts anticipates all passings to be completed by December 2025.

Therefore, the County has expressed the need for Waggoner to continue providing assistance with implementation of this program until construction is completed by Comcast.

Following is the Waggoner Program Delivery Team's (PDT) proposed scope, schedule and budget through the end of construction and program implementation is completed.

Program Element 3, Program Implementation

The purpose of this element of the Program is for the PDT to provide the MCBOS with project management support of the County's goal and objectives of the Broadband Program. As part of the project management role, the PDT will continue assisting the County with Program Implementation which will consist of the following tasks:

Task 1 – Program Management Support

The PDT will collaborate closely with the MCBOS, County staff, and ISP throughout the remaining phases of construction performed by the ISP. Specific services will include the following as deemed necessary:

- a) Written or verbal progress updates to the County on a monthly basis, highlighting construction progress.
- b) Coordinate and participate in regular meetings with the Madison County Broadband Committee members, ISP, and regulatory agencies throughout the construction phase.
- c) Review and recommend approval, rejection, or modification of invoices from ISP.
- d) Provide permitting support to obtain any required permitting from the County or other government agencies.
- e) Review and provide input on detailed design, specifications, and construction plans of a fiber distribution network including fiber connections (drops) to customer premise, customer premise equipment (CPE), and infrastructure equipment to support network electronics.
- f) Conduct site visits to observe construction progress at appropriate intervals throughout the remaining phases of construction.

Schedule

The PDT will perform all work associated with Program Element 3 on an as needed basis over a nine (9) month period following the approval of Task Order #4-F. This schedule is based on the current proposed schedule for the completion of construction phase performed by Comcast.

Budget for Program Element 3

The PDT will perform the services for Program Element 3 described above on an hourly/not to exceed basis. Any additional services and reimbursables will be billed on an hourly basis. The estimated cost for the work described above is as follows:

Task	Compensation Terms	Proposed Budget
Task 1 – Program Management Support Services		
Total	Hourly/Not To Exceed	\$95,000